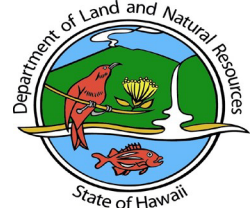




Hawai'i Experimental Tropical Forest Educational Activity Permit Application Laupāhoehoe



All education activities will require prior contact and/or check-in with the HETF Resource Associate – Tabettha Block, Phone (808)-854-2604, Email: SM.FS.hetf@usda.gov. This application may only be used for activities that are accompanied by a Hawai'i State or Forest Service chaperone. Please complete all sections of application - incomplete applications will not be accepted. Application must be submitted 30 days prior to requested date(s). Email completed applications to: SM.FS.hetf@usda.gov. Attach additional pages as necessary.

Applicant Information			
Applicant Name		Date	
Organization/Affiliation			
Address			
Phone number		Email	
Emergency Contact information			
Name		Relation	
Phone		Email	
Trip Information			
Requested Date(s) of Trip			
Please mark your intended destination(s) within the HETF (Please see attached map)	Forest Reserve		
	Natural Area Reserve		
Planning to stay overnight? If so, please indicate proposed facility accommodations.	Kahikina Learning Center		
Trip purpose. Please indicate the % of time dedicated to each if more than one is selected	Service Trip		____ %
	Education		____ %
	Other:		____ %
State or Forest Service Chaperone (Name, Phone, Email)			

Trip Information Continued			
Activity Description include points of interest and service project details)			
Subject areas to be discussed (attach agenda w/names and affiliations of associated resource speakers if available)			
Total group number (including group leaders)		Total number of vehicles	
Number of Adults (18 or older)		Number of minors (younger than 18)	
Additional comments or questions			

Permit standard conditions:

1. The permittee shall adhere to the specifications given in the permit application.
2. Disturbance of vegetation and wildlife shall be avoided as much as possible.
3. Applicants are required to ensure that personnel have first aid training, use appropriate safety equipment, and carry a first aid kit. In certain circumstances, additional safety equipment, such as fire extinguishers, may be required.
4. Precautions shall be taken to prevent introductions of plants or animals not naturally present in the area. The permittee is responsible for making sure that participants' clothing, equipment, and vehicles are free of seeds or dirt to lessen the chance of introducing any non-native plants or soil animals. Should an infestation develop attributable to the permittee, the permittee is responsible for eradication by methods specified by the Department of Land and Natural Resources, as recommended by the HETF Research Technical Committee.
5. Rapid 'Ōhi'a Death (ROD) - To reduce the spread of the fungal disease Rapid 'Ōhi'a Death (i.e. ROD or Ceratocystis fimbriata), Permittee shall take the following precautions every time the HETF is entered.
 - a. Vehicles used to access the HETF shall be thoroughly power-washed with car-washing detergent (including the undercarriage and tires) before entering so as not to carry contaminated soil, plant matter, or fungal spores to healthy forests.

- b. Soles of footwear shall be brushed and sprayed with 70% isopropyl alcohol; tools, and clothing must be cleaned thoroughly before entering the HETF to prevent contaminated soil, plant matter, or fungal spores from being transported into the HETF per the guidance at the Internet site: www.rapidohiadeath.org.
 - c. Unless permitted, no wood or plant material of 'ōhi'a trees shall be transported to or from the HETF (or within these areas); Ceratocystis fimbriata may remain viable for over a year in dead wood. Cutting leaves, branches, bark or other material off of 'ōhi'a trees for scientific purposes can create a wound site making trees more susceptible to ROD. For current information on known ROD-infected areas, please go to at the Internet site: www.rapidohiadeath.org.
 - d. If dead or dying 'ōhi'a trees are observed in the HETF (especially if trees retain dead or dying leaves), Permittee shall notify the HETF coordinator immediately at SM.FS.hetf@usda.gov of the number of trees affected, locations (latitude and longitude or UTM coordinates taken on a GPS are best), and the status of the trees (dead, dying, partially dead, etc.).
6. Once approved, the permit is not transferable.
 7. Once approved, the permit does not exempt the permittee from complying with any other applicable rule or statute.
 8. The State of Hawaii and United States Government shall be released and held harmless from any and all liability for injuries or death, or damage or loss of property however occurring during any activity related to the permit.

Important Contact Information

In case of emergency (including fires) call 911.

HETF Resource Associate: Tabetha Block, Phone (808) 854-2604, Email: SM.FS.hetf@usda.gov

Applicants Signature		Date
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For Office Use Only			
Date Received		Received by	
Distributed to		Approved by/date	